

Job Opportunity for Accounting Officer in Ratchada (Bangkok) (Job ID 2812)

Our Client:

Leading trading and Services Company that distributes, trades, imports and exports industrial products involved mostly in the oil and gas, refinery, petrochemical, chemical, power, pulp and paper and cement industries.

Main Product are Mechanical Seal & Service, Enecon

Working location: Ratchada (Bangkok)

Working days and hours: 5 days

Qualification:

- Female, age not over 35 years old.
- Bachelor's degree in Accounting
- Work experiences at least 3 years for close financial statement.
- Good knowledge in accounting and Tax
- Fair knowledge of English.
- Computer Literacy.

Job Description / Responsibilities:

- Prepare financial statement and analysis expenses and revenue trends and close financial statement.
- Verify the document any accounting transactions before record to accounting system such as Account AP, AR, Asset and Inventory.
- Statutory Compliances (Revenue Dept & VAT) PND.3,53,50,51
- AR & Payment Voucher Entries in Accounting Program
- Preparation of external and internal audit requests as required.

To apply:

- Email your CV to kwanchat@omni-interconsult.com (please mention Job ID No 2812) Or
- Make an application directly online at our website: www.omni-interconsult.com