



Job Opportunity for HR Manager in Nonthaburi Thailand (job ID 3068)

About the Client:

Our client is recognized as a pioneer in its industry, spearheading new construction techniques and technologies across its building and energy-efficiency solutions. As part of a globally-respected network of construction-related companies, the company has the support, resources and technical know-how to complete the most technically demanding projects.

Responsibilities:

- Report HR Director
- Staff: Secretary, Recruiter/students and Trainer
- 700 monthly staff, 1500 daily worker.
- Coordinate with hiring manager regarding manpower budget and timeline to support business requirement.
- Manage selection and recruitment of new monthly staff.
- Prepare employment contract, training, briefing employee benefit and welfare.
- Prepare monthly and yearly report and other reports.
- Manage employee competency appraisal and KPI system.
- Perform talent management system.
- Manage learning and development policy.
- Train and supervise junior staff.
- Control Human Resources information system.
- Control of university relation, and communication internally and externally.
- Conduct an employee engagement survey.
- Implement and propose to board of director an effective pay structure.
- Perform other related duties as assigned.

Qualifications:

- Thai Citizen.
- Age 45 years up.
- Bachelor degree in HR management or any related qualification.
- Prefer from construction company
- At least 10 years' experience in HR management.
- Ability to speak and write English. (TOEIC test greater than 600)
- Good service mind.
- Training / development skills.
- Excellent communication skill.

Work Terms & Conditions:

- Working day: 8:30-17:30 , Monday – Saturday (½ day)
- Salary: Competitive and Attractive to the Market plus travel allowance
- Medical Insurance for family (Spouse + Children)
- Provident Funds: Permanent employees can apply to be a provident fund member after passing the probation period, and the membership will be ended when employment is terminated or employee resigns from the Provident fund. Accumulation rate of employee: 5% and Contribution rate of company 5% after 5 working years.
- Wedding Money: The Company offers 1 month of basic salary to congratulate employee on wedding.
- Funeral Aid: Officer: 10,000 + Host Funeral 1 night + Wreath (or 20,000 THB)
 - Direct family: 5,000 + Host Funeral 1 night + Wreath (or 10,000 THB)
 - Note: Direct family means lawful father, mother, husband, wife, son, and daughter.
- Bonus: As per individuals and Company's performances

Interested, please send your full profile to paul@omni-interconsult.com

Or visit our website www.omni-interconsult.com