



## Job Opportunity for a Project Director/Snr Project Manager in Qatar with a Leading International Company - Job ID: 3197

### **SUMMARY JOB DESCRIPTION**

This role will suit a highly organized, proactive and enthusiastic individual with knowledge in the following fields: glass, balustrades, curtain wall systems, window wall systems, glazing, fixings, aluminum, precast concrete, architectural steel, lightweight structures and stone cladding. The Project Director, as a representative of the Company, is responsible for the overall direction, completion and financial outcome of a mega projects on-time, within budget and to the satisfaction of the client. The Project Director will provide leadership and direction by making key strategic and tactical decisions and recommendations that improve team cohesiveness and relationship with the client as well as achieve profitability of the project.

### **DUTIES & RESPONSIBILITIES**

- Analyze the technical specifications, contract and the Project "scope of work" and ensure compliance.
- Identify priorities and tasks and develop the organization structure to assure execution of tasks, by providing clear direction on methods, time frame and schedule to achieve the stated goals.
- Set priorities, secure resources and obtain commitment to work according to the project planned with department managers and section heads.
- Establish and implement project specific objectives, policies, procedures and performance standards within boundaries of Company policy.
- Initiate and maintain liaison with prime client and A/E contacts, to facilitate preconstruction and construction activities.
- Oversee the Project Managers and, as a functional manager, to provide support with the right resources, competencies and tools that are available to establish and achieve operational priorities and maintain satisfactory relationships with owners, main contractors, subcontractors, etc.
- Participate in contract negotiations.
- Develop and nurture key client relationships and is the primary company contact on the project.
- Ensure the achievement of product quality, project targets, and budget control and project profitability over the project portfolio.
- Establish a working schedule which is satisfactory to the main contractor/client.
- Update the schedule with the proceeding of the project and to ensure that technical department, factory and site are all keeping up with the most updated schedule.
- Demonstrate the ability to proactively identify potential project problems or opportunities, analyze the issues using all appropriate resources, develop alternatives, and arrive at the most optimum approach to mitigate problems to mitigate risks or exploit opportunities.
- Communicate effectively with clients to identify needs and evaluate alternative business solutions and strategies.
- Oversee Change Management, Cost Estimating, revenue and Cost Forecasting and Scheduling.
- Maintain P&L responsibility for the project.
- Submit progress reports and follow up on all project progress and all contractual correspondence.
- Monitor variation works and prepare documents for claims
- Be responsible for subcontract or other major supply contract negotiation, project budget control and monitor all variations works and apply for claims and push for payments.
- Represent project team in inter-department meetings and represent the company in external project meetings.
- Support or conduct formal presentations to clients and/or management.
- Provide technical guidance and mentoring to junior members of the team

### **EXPERIENCE/KNOWLEDGE**

- For Project Director Level: 10+ years' experience in unitized curtain wall, glass wall and façade stick system with at least 5 years' experience in managing mega-projects from Inception up to completion and handover.
- For Senior Project Manager Level: 15+ years' experience in façades with 5 years on major projects.
- Awareness of basic building physics including ventilation, solar gain control, thermal insulation, glare control etc.
- Experience in operable element, such as windows and doors, hardware selection, design and engineering, assembling and installation method
- Practical experience in curtain wall production activities including fabrication and assembly of curtain wall panels
- Practical experience in curtain wall and façade installation
- Preferably have structural engineering knowledge
- Strong sense of commercial awareness and project targets.
- Excellent numerical and communication skills
- Design-build Experience preferred.
- Stadium experience is a plus.

**EDUCATION & QUALIFICATIONS**

- BSc OR MSc degree in Engineering or Construction Management
- 10+ years in the lead role on projects valued at \$50+ million or larger
- 20+ years overall experience or equivalent combination of education and experience

**TECHNICAL SKILLS**

- Well versed with 2-D and 3-D design software including but not limited to AutoCAD
- Experience in other relevant computer software such as Rhinoceros, Revit, Inventor, GSA, CATIA, would be an advantage.
- Experience of negotiating commercial contracts to successful close out.
- Excellent working knowledge of Word, Excel and strong user skill level within MS Office or Primavera

**OTHER REQUIREMENTS**

- Strong team building ability
- Fluent in written and spoken English.
- Strong interpersonal and written communication skills
- Client-centric approach.
- Time flexibility to ensure work schedule compliance
- Travel is in accordance with the project location, as required