

## Job Opportunity for Deputy HR Manager in Muanthong-Thani Nonthaburi, Thailand Job ID No 3744

### **About the Client**

Our client is recognized as a pioneer in its industry, spearheading new construction techniques and technologies across its building and energy-efficiency solutions. As part of a globally-respected network of construction related companies, the company has the support, resources and technical know-how to complete the most technically demanding projects.

### **Description of work:**

- Assist manager for selection and recruitment of new monthly staff
- Manage employee competency appraisal and KPI system
- In charge of university related (Job fair, Internship student and Knowledge sharing)
- Control Human Resources Information
- Perform Mentoring & Reverse Mentoring Program
- Manage exit interview when employee resigned and synthesis the report
- Manage learning and development policy
- Train and supervise junior staff
- Perform other related duties as assigned

### **Qualification:**

- Age 38 - 42 years old
- Bachelor's degrees in Human Resources and Organization Development or related field
- Minimum 8- 10 years in Human Resources Development, if in construction field is preferable
- Good command in English communication skills
- Good communication & presentation skills and good negotiation
- Professional in MS Office, MS Outlook and Power Point
- Good Leadership and people management skills
- Good serviced mind with can do attitude
- Interpersonal relationship at all levels of company and HR best practices
- Understand & responsibilities of HR functions

### **Work Terms & Conditions:**

- Working day: Monday to Saturday (half a day)
- Salary: Competitive and Attractive to the Market
- Allowance: 7,500 THB/month
- Medical Insurance for family (Spouse + Children)
- Provident Funds: Permanent employees can apply to be a provident fund member after passing the probation period, and the membership will be ended when employment is terminated or employee resigns from the Provident fund. Accumulation rate of employee: 5% and Contribution rate of company 5% after 5 working years.
- Wedding Money: The Company offers 1 month of basic salary to congratulate employee on wedding.
- Funeral Aid: Officer: 10,000 + Host Funeral 1 night + Wreath (or 20,000 THB)
- Direct family: 5,000 + Host Funeral 1 night + Wreath (or 10,000 THB)
- Note: Direct family means lawful father, mother, husband, wife, son, and daughter.
- Bonus: As per individuals and Company's performances

### **Interested?**

1. Please send full profile to [paul@omni-interconsult.com](mailto:paul@omni-interconsult.com) – please mention Job ID No 3744 or
2. Visit [www.omni-interconsult.com](http://www.omni-interconsult.com) and make an application directly online